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## **SUBMISSION FORM for 30TH ANNUAL HARCOURT HOUSE MEMBERS' EXHIBITION + ART SALE**

Harcourt House Artist Run Centre

**EXHIBITION TITLE:** In Search of the Human Essence: Humankind at the Beginning of the 21<sup>st</sup> Century  
(Shifting a Paradigm in Existential Philosophy)

**EXHIBITION DATES:** June 2 – July 14, 2018

**OPENING RECEPTION + HARCOURT'S OPEN HOUSE:** Saturday, June 2, 2018 from 12 pm to 5 pm.

**OPEN TO:** New and current members in good standing of Harcourt House Artist Run Centre, working in any media.

**SUBMISSION Deadline / Drop-Off:** Saturday – Friday, May 12 - 18, 2018 from 10 am to 5 pm.

**\*\* NOTE:** Submissions will only be accepted during designated submissions drop off dates and times.

This annual exhibition coincides with the **30<sup>th</sup> Anniversary Celebrations of Harcourt House** and with the annual **THE WORKS Art + Design Festival**. In keeping with their 2018 theme, **Paradigm**, Harcourt House is challenging artists to create/select their submissions based on the exhibition title, ***In Search of the Human Essence: Humankind at the Beginning of the 21<sup>st</sup> Century***

The exhibition ***In Search of the Human Essence*** will be focusing on the social conditions of global society. Artists selected for this exhibition project will be collectively and individually discussing – through their respective body of works – several aspects of the condition of humankind at the beginning of the 21<sup>st</sup> century. This includes: environmental/eco system, socio-economical, political and gender based issues, public and individual safety, degradation of human conditions in communities, famine, health, and consumerism, among others.

This call for submissions is for new and current Harcourt House Artist Run Centre's members in good standing (paid membership).

The Annual Harcourt House Members' Exhibition + Art Sale allows our artists to exhibit and sell their work while doubling as a fundraiser for Harcourt House in support of its art exhibition and art education programs. **If artists choose to sell their work, Harcourt House will receive a 30% commission included in the price of the sale.**

Each artist may **submit a maximum of four (4) works** for the exhibition and is **guaranteed to have one work displayed, provided they adhere to the submission's criteria (please refer to the Submission Guidelines for details).**

## SUBMISSION GUIDELINES:

1. All members may submit up to four (4) works for the exhibition. The final selection of the works for the exhibition will be made by the exhibition curators. **Each artist who submits is guaranteed to have one work in the show, provided she/he adheres to the following criteria:**

- a) **Artworks must respond to theme of the exhibition.**
- b) **Artworks submitted must have been produced within the past year.**
- c) **Artworks must be framed and ready to hang/install and equipped with the necessary hanging hardware, if applicable.**
- d) **Works that are not ready to hang will not be accepted.**
- e) **Artworks must have dimensions no larger than 3' x 3'. Exceptions may be made at the Curators' discretion.**
- f) **For multi-media submissions, please contact Ruta Nichol at 780-426-4180 to discuss specific installation requirements and guidelines.**
- g) **Works must remain in the Harcourt's Main and Art Incubator Galleries as part of the exhibition for the duration of the show.**

2. Provide all of the information on the submission form and include the form with the artwork you submit.

3. Artists are encouraged to provide the Harcourt House with their CV and other promotional material (exhibition reviews, copies of the catalogues, exhibition folders, artist's statements) that will be kept in the artists' binder accompanying this exhibition.

4. It is the artist's responsibility to ensure their submissions are clearly labelled for the *"In Search of the Human Essence"* exhibition project. **Please use the labels in this submission package on each piece you will be submitting.**

5. Drop off submissions at the Harcourt House **from Saturday, May 12 to Friday, May 18, 2018\* between 10 am and 5 pm. Late submissions will not be accepted.**

\*We are closed on Sunday, May 13, 2018

6. It is the artist's responsibility to pick up their submissions after the completion of the exhibition on the following dates:

<b>Monday, July 16</b>	<b>from 10 am to 5 pm;</b>
<b>Tuesday, July 17</b>	<b>from 10 am to 5 pm;</b>
<b>Wednesday, July 18</b>	<b>from 10 am to 5 pm;</b>
<b>Thursday, July 19</b>	<b>from 10 am to 5 pm;</b>
<b>Friday, July 20</b>	<b>from 10 am to 5 pm;</b>
<b>Saturday, July 21</b>	<b>from 10 am to 5 pm.</b>

7. It will be the sole responsibility of the artist for the cost of packing and shipping of any artworks sold out to out of town customers.

8. All reasonable care will be taken with submissions. However, Harcourt House Artist Run Centre, its officers and volunteers shall not be held responsible for the loss of and/or damage to artworks.

9. You grant permission for Harcourt House Artist Run Centre to reproduce artwork for the promotion and publicity of Harcourt House's exhibitions and programs. Copyright will be attributed to the artist.

10. Harcourt House Artist Run Centre will receive payment and retain a **30%** commission for all works sold during the exhibition. The balance of the price of sale for all works will be remitted to the artists after the closing of the exhibition.

## CALENDAR OF DEADLINES:

May 12 – May 18, 2018 from 10 am to 5 pm	Drop off submissions to Harcourt House Galleries
June 2, 2018 from 12 pm to 5 pm	Opening Reception + Open House + Cutting of Harcourt House's 30 <sup>th</sup> Birthday Cake
June 2 – July 14, 2018	"In Search of the Human Essence" – 30 <sup>th</sup> Annual Harcourt House Members' Exhibition + Art Sale
July 16 – July 21, 2018 from 10 am to 5 pm	Pick up submissions from Harcourt House Galleries

*If you have any questions, please contact Ruta Nichol, Harcourt's Exhibition Programs Coordinator + Curatorial Assistant, Monday through Friday from 10 am to 5 pm, tel. 780-426-4180; email: [harcourtexhibit@shaw.ca](mailto:harcourtexhibit@shaw.ca)*

## SUBMISSION FORM – PLEASE PRINT

### *In Search of the Human Essence*

*30<sup>th</sup> Annual Harcourt House Members' Exhibition + Art Sale*

<b>Submission Form-PLEASE PRINT</b> <i>In Search of the Human Essence</i> , 30th Annual Members' Exhibition + Art Sale	
Artist: _____ Address: _____ City, Province: _____ Postal code: _____ Telephone: _____ Email: _____	
I agree to all guidelines set out in the Call for submissions for <i>In Search of the Human Essence</i> 30 <sup>th</sup> Annual Members' Exhibition + Art Sale <div style="text-align: right;">Artist's signature: _____</div> <b>Drop off &gt;</b> Artist initials: _____ HH initials: _____ <b>Pick up &gt;</b> Artist initials: _____ HH initials: _____	
Title #1: _____ Medium: _____ Size: _____ Date: _____ Price: _____ Exhibition: <i>In Search of the Human Essence</i>	Title #2: _____ Medium: _____ Size: _____ Date: _____ Price: _____ Exhibition: <i>In Search of the Human Essence</i>
Title #3: _____ Medium: _____ Size: _____ Date: _____ Price: _____ Exhibition: <i>In Search of the Human Essence</i>	Title #4: _____ Medium: _____ Size: _____ Date: _____ Price: _____ Exhibition: <i>In Search of the Human Essence</i>

**Cut and paste these labels on the back of each of your submissions. PLEASE PRINT**

<p>Title #1: _____</p> <p>Artist: _____</p> <p>Address: _____</p> <p>City, Prov: _____</p> <p>Postal code: _____</p> <p>Size: _____</p> <p><b>(Circle)</b> For sale Not for sale</p> <p>Price: _____</p> <p>for: <i>In Search of the Human Essence</i></p>	<p>Title #2: _____</p> <p>Artist: _____</p> <p>Address: _____</p> <p>City, Prov: _____</p> <p>Postal code: _____</p> <p>Size: _____</p> <p><b>(Circle)</b> For sale Not for sale</p> <p>Price: _____</p> <p>for: <i>In Search of the Human Essence</i></p>
<p>Title #3: _____</p> <p>Artist: _____</p> <p>Address: _____</p> <p>City, Prov: _____</p> <p>Postal code: _____</p> <p>Size: _____</p> <p><b>(Circle)</b> For sale Not for sale</p> <p>Price: _____</p> <p>for: <i>In Search of the Human Essence</i></p>	<p>Title #4: _____</p> <p>Artist: _____</p> <p>Address: _____</p> <p>City, Prov: _____</p> <p>Postal code: _____</p> <p>Size: _____</p> <p><b>(Circle)</b> For sale Not for sale</p> <p>Price: _____</p> <p>for: <i>In Search of the Human Essence</i></p>

***In Search of the Human Essence*, 30th Annual Members' Exhibition + Art Sale**